

A G E N D A

Career Service Panel  
Office of Research and Development  
3 March 1969

0900 hours  
Room 607 - Conference Room

1. Review of agenda for 3 March 1969.
2. Review of minutes for 3 February 1969.
3. a. Promotion actions.  
b. ORD staff changes or additions.  
25X1A9A [REDACTED]
4. Further discussion on CSP meeting with  
Carl E. Duckett/DD/S&T  
25X1A9A [REDACTED]
5. Honor and Merit Award Recommendations.  
25X1A9A [REDACTED]
6. Competitive Evaluation - GS-12's.
7. New business.

Attachments:

- (a) Competitive Evaluation List - GS-12's  
Reviewer Assignments - March
- (b) Division Rating Assignments - GS-13's  
March

25X1

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CAREER SERVICE PANEL  
Minutes of the Meeting  
3 March 1969

Attendees:

25X1A9A [redacted] Chairman  
25X1A9A [redacted]  
25X1A9A [redacted]  
  
25X1A9A [redacted]  
[redacted] Recording Secretary

Absentees:

25X1A9A [redacted]

1. The meeting was called to order at 0905 hours by the Chairman.
2. There were two additions to the agenda for 3 March 1969 under new business as follows:
  - 25X1A9A a. Appointment of [redacted] SPG/ORD to the Career Service Panel.
  - 25X1A9A b. Training Request - [redacted] /An/ORD  
ADP Systems Analysis  
Full time - split weeks - Cost \$1,000
- 25X1A9A 3. [redacted] moved that the minutes for 3 February 1969 be approved as  
25X1A9A written. [redacted] seconded the motion. Vote unanimous. Motion carried.
4. The following personnel actions were reported:

PROMOTIONS:

25X1A9A [redacted] Phys Scientist-Res - SPG/ORD - GS-15 to GS-16  
[redacted] Phys Scientist-Res - SPG/ORD - GS-13 to GS-14

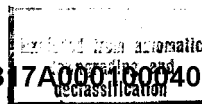
TERMINATIONS - TRANSFERS

25X1A9A [redacted] - GS-15, Phys Scientist-Res - RP/ORD transferred  
25X1 from RP/ORD to [redacted]  
25X1A9A [redacted] - GS-4 - Clerk Typist - ORD/Registry to DDI [redacted]

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4. (Continued)

ADDITIONS25X1A9A  
25X1A9A  
25X1A9A

[ ] GS-4 - Clerk Stenographer - AP/ORD replacing [ ]  
[ ] who is on LWOP.

25X1A9A

25X1A9A

5. Question and answer list for meeting with Mr. Duckett, compiled by [ ] from those questions submitted by some ORD divisions, was not sent out in time for CSP members to review before the meeting. The Chairman requested those divisions that did not submit questions to do so by 12 March 1969 to [ ]. The Chairman will arrange for the meeting with Mr. Duckett and will send him notes and questions which will be taken up at this meeting.

6. All Honor and Merit Award recommendations should be routed through the Personnel Office/ORD, who in turn will submit them to the CSP/ORD for review.

7. Results on Competitive Evaluation - GS-12's:

25X1A9A

<u>Name</u>	<u>Grade</u>	<u>Div.</u>	<u>Division Rating</u>	<u>Reviewer's Rating</u>	<u>CSP Rating</u>
[ ]	GS-12	AO	*	*	*
[ ]	GSS-12	Optics	B	B	B
[ ]	GSS-12	Optics	B	B	B
[ ]	GS-12	An	C	C	C
[ ]	GSS-12	An	B	C	C
[ ]	GSS-12	P-C	B	C	B/C
[ ]	GSS-12	RP	A	B	B
[ ]	GSS-12	P-C	B	B	B
[ ]	GSS-12	An	C	C	C

\*Ratings held by Recording Secretary/CSP

25X1A9A  
25X1A9A

8. [ ] made a statement of intent to promote [ ]  
[ ]/ORD from GSS-12 to GSS-13.

25X1A9A

25X1A9A

25X1A9A

9. Training request for [ ] An/ORD for an ADP course, to run through 1969, at a cost of \$1000, was approved by CSP.

25X1A9A

10. The Chairman stated that [ ] should be made a member of the Career Service Panel. He asked the Recording Secretary to notify [ ] by memorandum that he is now a member of the Panel and request that he attend the next meeting of the Career Service Panel.

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11. The Chairman asked the Recording Secretary to notify both [ ]  
[ ] who left the meeting early, and [ ] about the competitive evaluation ratings on GS-12's.

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12. [ ] moved that the next meeting of the Career Service Panel be held on 14 April 1969 at 0900 hours. [ ] seconded the motion. Vote unanimous. Motion carried.

25X1A9A

25X1A9A

13. [ ] stated that he intended to submit a request for a quality step increase for [ ]

25X1A9A

25X1A9A

14. [ ] requested that the CSP be notified of his intent to promote [ ]/RP/ORD from GS-12 to GS-13.

15. Promotion actions for GS-12's to GS-13's must be submitted prior to the CSP meeting in May.

16. Meeting adjourned at 1100 hours.

25X1A9A

[ ]

Executive Secretary  
Career Service Panel/ORD

APPROVED:

25X1A9A

[ ]

Chairman  
Career Service Panel/ORD

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